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To: Supervisor Yvonne Brathwaite Burke, Chair
Supervisor Don Knabe, Chair Pro Tem
Supervisor Gloria Molina
Supervisor Zev Yaroslavsky
Supervisor Michael D. Antonovich

From: Jon W. Fullinwider
Chief Information Officer

Subject: **HIPAA BI-WEEKLY STATUS REPORT**

On Friday, March 14th, the Department of Health Services (DHS) provided my office with six boxes containing HIPAA training documentation. While this information has not been input into the tracking system (used as the basis for preparing the bi-weekly status report), it would appear to represent approximately 10,000-12,000 DHS staff that have completed privacy training. In light of this information, we are delaying the bi-weekly HIPAA status report until this Friday, March 21st. This will give DHS sufficient time to update the tracking system with the information submitted. The status report on the 21st will be followed by a report on the 28th. This will allow us to get back on schedule with bi-weekly reporting which is scheduled to end with our final status report regarding privacy compliance on April 11th.

Additional information regarding the status of policies, procedures and forms that were submitted to outside counsel for final review and approval on March 14th would suggest that DHS has made good progress in this area. This information will also be reflected in the delayed status report.

If you have any questions, please call me at 213.974.2008.

JWF:ygd

c: David E. Janssen, Chief Administrative Officer
Dr. Thomas L. Garthwaite, Director and Chief Medical Officer, DHS
Fred Leaf, Chief Operating Officer, DHS
Raoul Freeman, Chair, Information Systems Commission
Board Health Deputies
Board I/T Deputies